

L.S.C. MEETING MINUTES
INTER-AMERICAN MAGNET SCHOOL
**MINUTES DE LA REUNIÓN DEL CONCILIO ESCOLAR LOCAL DE
LA ESCUELA INTERAMERICANA**

15 de enero de 2013 / Jan. 15, 2013, 6:00 p.m.
Biblioteca/ Library, Inter-American Magnet School
851 W. Waveland Ave, Chicago IL 60613

Members present: Dr. Vernita Vallez, Karen Barbour, Ana Camino, Julie Grisalez, Marisol Morales, Lisa Vazquez, Fran Feeley, Cynthia Ramos, Maty Rivera, Margaret Aguilar, Jill Wohl

Members absent: Guillermo Vidaurre

Guests: Monica Arce, Nancy Perez, Megan Petrusis, Amber Gangaloo, Miryam Ramirez, Elizabeth Alba

Karen Barbour called the meeting to order at 6:08 p.m. Karen moved to approve the minutes, Fran Feeley seconded, motion passed 10 in favor, 1 abstention. Karen moved to add approving a new LSC member to the agenda. Fran seconded. Motion passed unanimously. Karen moved to add Maty Rivera as a non-teaching LSC member. Margaret Aguilar seconded. Motion passed unanimously. Marisol motioned to add agenda item approval vote on Fundraising of iGala Event. Margaret seconded, unanimous approval.

Informes y comités / Reports & committees

Directora / Principal's report: Dr. Vallez spoke about the new teacher evaluation process per ISBE (PERA). IAMS administration spent over 100 hours training for the new system. Now required are 4 formal observations for new teachers, and 2 formal and 2 informal observations for tenured teachers. Also as part of new changes, MAP testing is used for evaluating teachers. It is very time-consuming and sets up a different dynamic. It is important that parents and LSC know how demanding this process is.

The space utilization survey has been completed and will be submitted to CPS. CPS had not updated their utilization of IAMS to reflect the move of the administrative offices to the first floor.

Dr. Vallez has been concerned about attendance -- 567 students missed school in October. Absences and tardies has a big impact on student achievement.

Full alignment of Common Core and Everyday Math is still underway. We initiated a new science curriculum "SEP-UP" this year. It runs on a two-year cycle and teachers can put more time into developing lessons. Students are enjoying, talking about it. We purchased the first cycle and need to purchase the second. It's based on inquiry and problem solving and was developed locally.

We also selected and need to purchase a K-3 literacy assessment selected -- the Step Assessment developed by Urban Education Institute at University of Chicago. Dr. Vallez proposed purchasing the English kits for every classroom teacher, access to data tool now for a total of \$9330 and Spanish kits in the fall. There are annual costs involved. The annual fee for the data tool (Spanish and English)

is \$3380.

Presupuesto (Budget) Nancy Perez distributed the summary trial balance from December for LSC review. Copies will be kept in the office binder.

PPLC (Comité de desarrollo profesional y liderazgo) Working on developing a PD about study of the Americas on 2/1/13. There will be an overview, grade level presentations, discussion of highlights and past practices, discuss resources. Planning for 2/27/13 PD about how the study of Americas coincides. Marisol asked about documentation of Curriculum of the Americas so that it can potentially be published and coordinated with community resources. IRC bilingual conference could be a good place to have a presence. Julie requested curriculum map of specials classes; children are graded in those classes and the parents would like to know what the themes are. Parents have requested conference times for specials as well. Add to Old Business for February LSC agenda.

BAC Comité Bilingüe / Bilingual Advisory Committee: Ana Camino called BAC leadership for a report.

Selección de Director/a / Principal Selection - See below. Will organize in it's own separate section in future agendas.

FELE / Familias en la escuela: LSC received report and posted on the website.

Participación del público/Public Participation:

Monica Arce, IAMS teacher, voiced concern about principal selection selection process being closed to just members of the LSC.

Asuntos Nuevos / New Business

Aprobar el "Rock the Casa" / FELE Rock the Casa fundraiser approval. The council discussed questions regarding proposed use of funds. Consensus was that "Outdoor play, Learning Spaces including Turf" was broad enough to cover both new outdoor spaces and Playworks. Margaret moved to approve the "Rock the Casa" fundraiser, Marisol seconded. 9 in favor, 1 opposed, 1 absention. Motion passed.

Aprobar el "iGala" / Approve "iGala" fundraiser for technology and outdoor learning spaces. Goal is \$13,000 for technology and \$3000 for outdoor learning spaces. We discussed the fundraising purposed. Approval was tabled until next month. We need to consider our timelines and work collaboratively ahead of time. Put on next agenda.

Aprobar materiales por ciencias, Everyday Math, para el programa STEP / Approve purchase of materials for science, Everyday Math, Step assessment. Jill Wohl moved to approve \$6800 for science SEP-UP materials. Fran seconded. Motion passed unanimously. Jill moved to \$9330 for literacy assesment materials. Cynthia seconded. Motion passed unanimously. We will purchase

Everyday Math from already approved funds in the budget.

Principal Selection

Karen and Fran briefed the LSC on their meeting with Network Chief Craig Benes last night, who made some recommendations for the timeline. The committee reviewed and discussed ad content, timeline, communications and a process for community input and communication. We need to address the brainstorming portion and public forums in another session. Fran and Karen agreed to conduct the Feb. 6 public meeting and Fran will conduct the teacher meeting.

Motioned by Karen, seconded by Fran to pass the communications process. 9 in favor, 1 abstention. Karen moved to approve funds for two staff to supervise children during the principal selection forum. Motion passed unanimously. Ana Camino moved to approve the amended principal ad. Margaret Aguilar seconded. The motion passed unanimously. Karen moved to pass Parent and Teacher Input Letter and Surveys. Margaret seconded, 10 in favor 1 abstention.

Karen moved to approve the initial IAMS community letter about the principal search as amended. Ana Camino seconded. Motion passed unanimously.

Jill moved to approve Tentative Timeline as amended. Seconded by Lisa. Motion passed unanimously.

The consensus of the LSC established the resume and interview workgroups. Karen will be the point person the resume group to come up with a resume rubric and a process for resumes. Fran be the point person the interview group to come up with a first round interview rubric, questions and a process for interviews.

The meeting adjourned at 9:15 p.m.