

L.S.C. MEETING MINUTES  
MINUTAS DE LA REUNIÓN DEL CONSEJO LOCAL  
INTER-AMERICAN MAGNET SCHOOL \* ESCUELA INTERAMERICANA  
25 de agosto de 2010 / August 25, 2010, 6:00-8:00 P.M.  
Center on Halsted, 3656 N Halsted Conference Room

LSC Members Present: Dr. Vernita Vallez, Karen Barbour, Clifford Meece, Hugo Escobar, José Torres  
Margaret Aguilar, Marisol Morales, Luis Vera  
LSC Members Absent: Ana Camino, Cynthia Ramos, Monica Arce  
Guests: Margot Gordon, Mark Smithivas, Lisa Keeler

**Call to order**

A motion was made to call meeting to order by Margaret Aguilar and seconded by Hugo Escobar.  
Motion passed unanimously and was called to order at approximately 6:20 PM.

**Approval of minutes**

Meeting minutes from the emergency meeting on July 28<sup>th</sup> had not been completed and reviewed by all members. Margaret Aguilar moved to table minute approval. Hugo Escobar seconded the motion and the motion passed unanimously. Clifford Meece was tasked with collecting individual notes from the other members to compile an accurate record of the minutes.

Clifford Meece asked the group which standard agenda items need to be present on the monthly agenda. Marisol asked that the group cover the details in the new business section.

**Audience Participation**

Margaret Aguilar suggested that someone be assigned as a parent coordinator in charge of volunteerism.

An audience member asked about the current Save the Arts program and the status of the art teacher. Dr. Vallez explained that the position had been restored and that the funding was provided both by moving some budget items and from the money raised by the Save the Arts fundraisers.

**FELE**

New volunteers are needed and there was a fear that the outreach for new volunteers was not broad enough.

The walkathon was discussed and it was stated that the funds were to be used for Health and Wellness. Details were not available at the time but there was a suggestion that the funds would be used for cafeteria upgrades.

CPS has a new pilot program for nutritional standards. FELE may need some funds to complete the application process.

FELE had a speaker give a talk on fundraising. One of the options was to perhaps focus on giving programs rather than event-driven fundraising. It was suggested that a fundraising committee might be needed.

Packet pickup was discussed and some details about preparations for Day 1 were covered. FELE is still looking for parent greeters for Day 1.

The drop-off policy for Day 1 is 'at the door'. Karen Barbour described how dropping off kinder children in the room could be disruptive for some children.

It was clarified that Pre-K still had in-room drop-off and that staggered start times were present to limit the amount of traffic.

All other students had drop-offs scheduled at the door, and greeters would be there to make sure students got to the correct classroom.

### **Old Business**

Marisol reminded the group that LSC training is mandatory. The CPS trainer is available for scheduling training on weekends and evenings.

Six hours of training are required to be completed before December.

### **New Business**

A new meeting location is required. The group decided that the new meetings will be held in the Central Office and the Door #7 entrance would be used.

### **Principal's Report**

It was pointed out that standardized testing is conducted in all English, and this doesn't really reflect the curriculum of our school.

The schedule now has built-in times for supplemental instruction. Each session is 40 minutes. The sessions are Monday, Wednesday, Friday from 2:10PM to 2:50PM.

Supplemental sessions are small groups with a peer buddy from older grades. This designed to double-duty as intervention and leadership building.

The school has been busy with the hiring process. Parent workers, recess supervision, reading intervention, computer teacher, and art teachers were all needed. Several rounds were conducted for each position. All but the Computer teacher position is in the final stages. It is possible a substitute teacher will be used.

In reference to the Audience question regarding the Art Teacher, Dr. Vallez gave more details. The school is committed to accessibility, early childhood education, and class size. Those principles informed the strategy earlier in the year. More recently, the school received good news regarding quota positions. This, along with some shifting of budget accounts and \$20k raised by FELE, allowed the school to reinstate the fulltime Art Teacher position.

The school has gotten the 'All-Call' phone system back into working order. Emergency forms were used to make an updated phone number list. These phone numbers were used to update the school's student management system called 'impact'.

Following a question from Marisol Morales, Dr Vallez informed us that the Clerical Assistant and Coordinator positions have been combined.

\$10k of NCLB funds will be used leaving a \$5k shortfall. Both items go into District Funds money lines.

A summary trial balance of internal accounts for the period 7/1/09-7/31/09 was distributed for budget discussion later in the meeting.

**Adjournment** -- Luis Vera moved we adjourn. Karen seconded. Motion passed unanimously. Meeting adjourned at approximately 8:10 p.m.