

L.S.C. MEETING MINUTES  
MINUTAS DE LA REUNIÓN DEL CONSEJO LOCAL

INTER-AMERICAN MAGNET SCHOOL \* ESCUELA INTERAMERICANA  
3 de noviembre de 2010 / November 3, 2010, 6:00-8:00 P.M.  
Main Office, Inter-American Magnet School, 851 W Waveland Ave

LSC Members Present: Dr. Vernita Vallez, Karen Barbour, Clifford Meece, Hugo Escobar, José Torres, Margaret Aguilar, Marisol Morales, Monica Arce, Cynthia Ramos, Ana Camino, Luis Vera

LSC Members absent: none

Guests: Jenelle Camino, Nancy Perez, Ana Maria Acosta, Margot Gordon, Edna Vidaurre

Meeting called to order by Luis Vera at 6:15 PM

No minutes available for approval.

#### Principal's Report

\* All classrooms have their posters of literacy strategies. An example poster was displayed giving examples of reading strategies in both Spanish and English. An example of how reading and literacy development from one language was transferred to the other language. Having the same vocabulary in the strategies and categories helps with consistency and reporting and matures along with the student as they advance through the grade levels. The posters also helped communication between teachers and grade levels, and set expectation for higher grade level teachers on what skill sets incoming students should be capable of.

\* Posters were also completed for community rights and responsibilities.

\* 90 families attended family literacy night. Information was shared with parents at all grade levels on how to help increase literacy at home. New books were also sent home with the families.

\* Next night will be Family science night on Dec 2<sup>nd</sup>. Science night will be different than literacy night, and is being fleshed out by a sub committee. Flyers will be developed for Science night and potluck. A mass email will be sent out as well as an all-call. Dr Vallez will do the all-call. Ana Camino will send out the mass email. Details are still being worked on. Science committee has met twice so far. Need a backup plan for food, as there was not enough food last time. Need firm numbers on attendance for food

\* Transportation update. Administration is still working hard to get a meeting with CPS. A new program was started yesterday as 12 teacher volunteers volunteered to

be bus coaches. A rubric is also developed to lay out expectations and appropriate behavior for every one on the buses. Monthly points rewarded for each bus. This is an attempt to get the bus drivers into the school community. Bus lists are now being compiled. This list will be taken to Mr. Duprez to continue the dialogue with CPS and to facilitate a final decision. No new temporary approvals will be given. New students who come in can only be approved for bus service by CPS.

\* Copying budget. Teachers now have copy limits. A new copier will be added.

\* Dr Vallez pointed out 27k needs to set aside from rollover funds for math and handwriting materials

\* Dr Vallez provided a new budget summary page so that the LSC can keep better track of the monies that are being spent.

\* NCLB funding is being used for the parent nights.

\* An internal accounts page was also provided.

\*Dr Vallez would like to acquire funds for envelopes and letterheads. She would also like to see a display kit developed or purchased that would be used for representing the school at various fairs and functions.

\* Luis Vera moves to use LSC funds in budget line item 27901 for school promotional materials. Hugo Escobar seconded and the motion passed unanimously.

\* The LSC requested \$400 from CPS to help fund conflict resolution training, multimedia materials and refreshments for meetings. \$75 was requested for materials and \$325 for organization and consulting training. Luis moved to request this money as outlined. Karen seconded the motion, and it carried unanimously.

\* FELE check was written to administration to bring art teacher budget line out of the negative.

\* A concern was raised that textbooks and supplies are coming out of student fees but are not used equally by all students. For example less consumables are used by upper-grades. \$4500 are used by every class for consumables. So the question is what can be used in the upper grades to equal the disparity.

\* Another question about budget was raised. Fiesta cultural funding for Curriculum of Americas is there but budget line has not yet been created. This will be resolved soon.

LRE

PPLC

2 LSC teacher reps met with faculty on Nov 2 to recruit members to serve, role of PPLC was described. Another meeting will meet later this month to form the committee.

SIPPAAA

Covered in report

Budget

Done

PAC

\*A president was selected as well as a secretary. PAC will be facilitating communication between parent committees and the administration.

\*One of the first goals is to develop a 1-page description of each committee and several goals of the committees.

\*These will be used to be included in the parent packets and also will help steer the reports from each committee head to the LSC

\* Recruiting parent participation. Some discussion on first meeting on whether org should be a direct participation of parents or committee heads, with a desire to make sure that the committee covers the requirements and spirit of the statute.

\* Goal is to get parent involved in meetings. Some plans were discussed on how PAC can have a table at report card pickup to start getting more parent involvement in the school.

\*A specific goal mentioned was to greatly increase the use of Spanish. Some trainings have been identified with the parents, including one suggestion that a parent training activity might focus on tools and techniques that parents can use at home to help their children with literacy and language issues.

\* One goal suggested was how to reach out to parents that traditionally don't participate in school government and committees.

\* Next meeting will be Dec 1<sup>st</sup>

Upper Grades Committee

\*On the open house, Luis Vera is going to attend an Upper Grades coffee on the same day, likely at Center on Halsted. Maybe (8-9:30)

\*Upper grade teachers would like to see concrete goals and mission and then

\*Karen suggested that a mission and goals statement for this committee would need to be approved by the LSC.

Luis suggested that it be kept as an LSC committee unless parents express a desire to dissolve it.

## SEP

A letter is still needed to be given to Dr V. for distribution to parents to solicit members and volunteers.

Nothing in the committee setup requires parents to be parents of children with IEP's or 504's

## FELE

\*Puma paper deadline is Nov 8<sup>th</sup>. Would like to get submission from LSC. First LSC highlights went out.

\* Wellness committee is going to submit application to Playworks to get 1-week trial. They need 8 schools. Cost is 23k, since Playworks pick up 2/3 of the cost of a full time recess person.

\* Getting funding for sports equipment and storage boxes so stuff can remain outside. A replacement fundraiser is being looked due to the cancellation of walkathon

\* FELE is working on a communication best practices to gather the key stakeholders.

## Old business

\* Bylaws need to be signed and stored in the binder.

\* PSC materials. Materials need to be housed on site of the school. Discussion about materials will be categorized so that the LSC can vote on what needs to be open/closed or shredded. Luis suggested that all resumes and coverletters and rubrics should be destroyed.

Luis made the motion to authorize destruction of the following PSC materials: resumes, rubrics, and cover letters. Seconded by Margaret. Vote carries unanimously.

## **Fundraisers:**

\* Fundraising request by Mr Feely, Nov 10-18<sup>th</sup> for a book fair. Motion to approve fundraiser made by Luis. Seconded by Hugo. Vote carried unanimously.

\*Fundraiser for 5<sup>th</sup> gr team Aztec market Dec 16<sup>th</sup>, to be used 100% for (500) field trip to china town. Luis made the motion to approve 5<sup>th</sup> grade fundraiser and Cynthia seconded, unanimously approved.

\* BAC will be doing movies, expected profit is 1800, 100% will be used for Dia del Nino.. Some concerns were raised that the children were not properly supervised at the movies in the past. These are early dismissal days, so school can't take responsibility for children. There is also a timing issue for parents as the permission slip came out on a Wednesday for a Friday movie. Luis suggested that slips will go home on Monday, and a call will inform parents at the same time that they will get a slip that must be returned by Wednesday. Dr V suggested that the same form can also ask for additional volunteers to assist with supervision. Concern is that there is no transportation after 1pm on the days in question. Other issue is that some funding priorities should be used for cultural issues and that the actual day should be closer to actual dial del nino

Luis made motion to approve BAC fundraiser, and Hugo seconded. Approved unanimously

\* Fundraising guidelines shared with LSC. All fundraisers need to build community, provide opportunities for leadership development and have a social consciousness focus.

\* 7<sup>th</sup> grade lights for learning, promotes energy efficient light bulbs. Expectation is 5k in total sell 3k will be used for Indiana field trip.

Luis made motion for lights for learning fundraiser. Margaret seconded, and it passed unanimously.

\*8<sup>th</sup> grade bake sale for Washington trip. Hoped to earn \$400. Luis made motion to approve the 8<sup>th</sup> grade fundraiser. Margaret seconded, unanimously approved.

## **Audience participation**

\* Website showed that IAMS did not meet AYP. Question was what are consequences and how long have we not met standards.

\* Turnout for soccer was very good, was very good community building and energizing activity. Suggestion was that we get some school spirit material, we got 2<sup>nd</sup> place out of 60 schools

\* We did not meet AYP for 2009-2010 school year, specifically in two subgroups - ELL and Hispanic students. This is the reason that many of the curricular changes and RtI changes were implemented. School is not on probation, but if we miss another year we would enter first tier of probation. With NCLB the benchmark gets higher every year.

\* Parent suggested that the parents need to be made aware of the issue, but also why the school is being so protective of instructional time.

\* ELL kids are tested in English, like everyone. Karen suggested that the concurrent biliteracy model might help our results in this area.

\* Hugo suggested that the concurrent biliteracy model seems to be working and is reflected in the children's performance and in the homework that the children are taking home and completing.

Luis made motion to adjourn at 8:07 pm, Karen seconded, passed unanimously.