

Special LSC Meeting – October 28, 2010

LSC Members present: Margaret Aguilar, Luis Vera, Vernita Vallez, Jose Torres, Marisol Morales, Karen Barbour, Ana Camino

LSC Members absent: Hugo Escobar, Cliff Meece, Cynthia Ramos, Monica Arce

*Meeting called to order by Luis Vera at 6:16 pm

* Cliff is working on getting minutes completed so that we can vote to approve them, hopefully at the next meeting

Discussion of LSC bylaws:

* We need to get APPROVED minutes into the binder so that we fulfill these responsibilities. Ana agreed to take that task on, and will keep the binder up-to-date on an on-going basis.

* We will need to create an LSC cabinet in the office to house LSC documents. It will also need a locked portion to house confidential LSC documents, specifically discussed were PSC documents and minutes for closed meetings. We agreed to discuss, at December meeting, contents of confidential documents and determine how to handle these materials. Karen will organize/define contents she has, as will Ana, who inherited boxes from Jill Wohl, previous LSC secretary.

* We agreed to include certain items on agenda as standard items, so that they can be voted on when necessary... (specifically, use of school, fundraising and budget amendments.

* We discussed the need to be more timely about soliciting agenda items from LSC members ahead of meetings, having minutes up-to-date and posting agendas on-time. We discussed the need to be in compliance with our bylaws in these areas.

* Luis made the motion and Margaret seconded the following by-law change to Article 5 membership Section 12: The following portion was deleted: "The posting should include, in addition to time, place and agenda items, the door by which interested persons can enter the school by ten minutes after the meeting time. After that time a phone number will be posted at the door for access. The motion passed unanimously.

*Luis made a motion and Margaret seconded the motion to delete the following phrase "school calendar" from Article 5 membership Section 12 the list of places where the LSC meeting notices would be required to take place because of the fact that the calendar is now printed so far in advance. The motion passed unanimously.

*Karen made a motion and Jose seconded the motion to add the following sentence in Article 5 membership Section 12 after the phrase... "The LSC must give at least 10 days notice of the change":

If it is not reasonable to give 10 days notice, the maximum possible notice will be given. The motion passed unanimously.

*Karen made a motion and Luis seconded the motion to modify the definition of quorum in Article 5 membership Section 12: A majority of the sitting LSC members constitutes a quorum. The motion passed unanimously.

*A great deal of discussion ensued regarding Article VII – Committees. Upon further review of the by-laws, it was determined that the LSC has very specific duties when creating a committee: describe the membership, duties and responsibilities of such committees, including have the power to appoint chairs, vice chairs and secretaries.

* We looked at our agendas, and divided the long list of reports and committees into the following categories:

Reports: principal, LRE, PPLC, Budget and SIPPAAA

LSC standing committees: BAC, PAC and Upper Grade Committees

Other building committees: SEP and FELE

* We discussed and looked at SEP's example of clearly identified mission and goals and the need to have all committees defining these issues so that committee work is productive and reports to the LSC should consist of updates on these goals. We discussed the need to explore and review these committee goals in more depth during our Nov 3 meeting, and that it should be added to the agenda.

*Luis made a motion and Margaret seconded to adjourn the meeting at 7:32 pm. The motion passed unanimously.